



# QUEEN ELIZABETH'S HIGH SCHOOL

Morton Terrace · Gainsborough · Lincs DN21 2ST · Tel (01427) 612354

Website: [www.qehs.lincs.sch.uk](http://www.qehs.lincs.sch.uk) Email: [office@qehs.lincs.sch.uk](mailto:office@qehs.lincs.sch.uk)

HEADTEACHER: Mr David Allsop, BA(Hons) MSc NPQH

## Director of Finance

**Salary : Pay Scale G11 (£39,737 to £42,806)**

**Full time : Permanent**

We are seeking to appoint a dynamic individual to this exciting new post of Director of Finance which has been created to add a business and operational dimension to our Leadership Team.

The Director of Finance will provide overall strategic and operational leadership and management for all aspects of finance, HR, ICT, administration and operational support and be responsible for overseeing community access and use of the school site. This may include project management of significant capital works in the future. The school is fortunate in having highly skilled staff leading many of these areas and the postholder will not require expertise in all of the aspects of our work. However they will be expected to be highly competent and to lead in the key area of finance. As an integral part of the school's Leadership Team this presents an opportunity to contribute to the strategic direction of the school and to help scope a range of priorities for its future development.

**If you are interested in this post and would like more information, or to visit our school, please contact us by telephone or email. An application form and vacancy booklet may be found on our website. Completed application forms should be submitted to : [recruitment@qehs.lincs.sch.uk](mailto:recruitment@qehs.lincs.sch.uk) CVs are not accepted.**

***Closing date for applications : Thursday 27<sup>th</sup> September 2018 at midday***

***Interviews : Thursday 11<sup>th</sup> October 2018***

*Queen Elizabeth's High School is an equal opportunities employer and is committed to the highest possible standards of child protection. We expect all employees and volunteers to share this commitment. This appointment will be conditional upon the satisfactory results of enhanced DBS disclosure, references and pre-employment screening.*

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