

# CIPS Award for School Business Professionals

CIPS Award for School Business Professionals is a procurement and supply learning programme based on CIPS Global Standard and adapted for the education sector. The programme promotes and develops high standards of professional skill, ability and integrity.



## HIGHLIGHTS

**Learning is accredited**  
by the largest professional body in procurement

**Designed to challenge**  
entrenched views and stimulate creative thinking

**Education sector terminology**  
and practices are included in the training

**Interactive workshops, sector-specific case studies**  
and work-based assignments bring learning alive

**Opportunities**  
to improve networking are facilitated

**Accredited by the leading professional body**  
in procurement and supply

# How does the programme work?

CIPS Award for School Business Professionals is a procurement and supply learning programme that has been designed in partnership by ISBL and CIPS to incorporate terminology, practices and unique challenges specific to schools.

The programme is delivered using different learning methods including practical assessed assignments, interactive workshops and contextualised case studies to make learning relevant.

The successful completion of the programme results in Diploma membership of CIPS. It takes a year to complete with an average of 100 hours of self-study required. There are five modules, comprising a blend of face-to-face training days, webinars and coursework based on real issues encountered by staff.

## The benefits

### To schools

- **Value:** This practical, applied learning approach delivers proven return on investment.
- **Business improvement and savings:** Work-based assignments drive improvements directly back into your workplace.
- **Talent:** Investing in the development of staff unlocks potential and boosts expertise leading to improved productivity and efficiency.
- **Professionalism:** Helps bring about positive changes in performance and behaviour that benefit your school.

### To school business professionals

- **Be the best you can be:** Supports you to demonstrate your value to your school by helping you realise efficiencies and savings through high-quality procurement.
- **Opportunities:** Successful completion of the programme can help unlock career advancement and specialist opportunities.
- **Accreditation:** The programme provides a route to Diploma professional membership status and is a step towards MCIPS status.
- **Network:** Participation provides knowledge sharing and networking across the education sector.

## Contact us for more information and dates

Our friendly professional development team can help.

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## Programme highlights

Based on the CIPS core syllabus, the programme also brings out learning relevant to school business professionals:

- The sourcing process and effective tendering
- Procurement approach and strategy
- Benchmarking
- Collaborative buying
- Contract and supplier management
- Exit and re-procurement
- Operating in EU frameworks and legislation
- Supplier appraisal
- Developing specifications
- Effective purchasing
- Driving value
- Procedures in procurement and supply
- The impact of the external environment
- Effective negotiation

“ In these times of budget restrictions and economic uncertainty it is more important than ever that we learn from each other, share experiences and best practices to deliver the best public services that we can. ”

## Fees

The fee for the training is:

£2,999 plus VAT for ISBL members, or  
£3,540 plus VAT for non-members to include CIPS and ISBL Student memberships.