



# Statutory Compliance in Education Buildings

There has been a recent successful prosecution of an Academy Trust for breaching the Health and Safety at Work Act 1974, Sections 2(1) and 3(1), for carrying out poorly planned and managed refurbishment and maintenance works. It is therefore an opportune time to attend this event and consider whether your organisation has all the necessary procedures in place and that they are followed.

Managing a building is not a responsibility to be taken lightly. There is a real risk that lack of knowledge, experience and processes can put lives at risk, with those responsible facing prosecution, or worse, a prison term.

It is often not clear who in educational premises are responsible for compliance-related issues. Where does responsibility start and end? Is it all down to the headteacher? What about the premises manager (if you have one), bursar or business manager? What is the responsibility of the board of trustees or governors? Has the necessary training been provided to staff?

Are you aware of what a suitable and sufficient assessment of risk is for asbestos and have you the correct control measures in place? What about other areas such as:

- fixed electrical testing
- fire safety
- gas safety
- radon
- legionella
- the Construction (Design and Management) Regulations 2015
- the Equality Act
- glazing
- tree safety
- vehicle and pedestrian segregation?

## Why Attend

Is it clear to you who is responsible for the various areas of property statutory compliance? Is it clear to all those involved where their responsibilities start and finish? Do you have clear policies, processes and procedures on responsibility? Are these clearly documented?

If you don't know the answer to the above or have answered 'no' to any of the questions, then this is the event for you.

Delegates will:

- gain a better understanding of the main areas of building compliance
- obtain an understanding of what policies, procedures and process you should have in place
- explore areas of good practice.

## Who should attend

This event is vital for those responsible for premises management, including head teachers, school bursars, business managers, premises managers, members of the board of trustees/governing body, facilities managers, or anyone else with responsibilities for, or an oversight of, compliance issues within education buildings.

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### Programme - 4 hours CPD

09.30	Refreshments and registration
10.00	<p><b>Compliance in Education Buildings</b></p> <p>In this session we will look at the key areas of legislative and statutory compliance including associated servicing, testing and inspection regimes. We will look at the responsibilities and duties falling on 'managers and directors', and how this relates to Education premises, who would appropriately be designated the 'duty holder'?</p> <p>We will outline the implications of getting things wrong and the range of penalties that could be incurred.</p>
11.20	Refreshments and networking
11.40	<p><b>Compliance in Education Buildings (continued)</b></p> <p>In this interactive session we will explore where, why and how things can go wrong and pitfalls to avoid.</p>
12.40	Lunch
13.30	<p><b>Could this be you? (Workshop)</b></p> <p>Using a case study we will draw out and illustrate some of the real risks and issues that you might face in managing your buildings, and challenge the potential for contravention through some of your compliance procedures.</p>
14.30	Refreshments and networking
14.45	<p><b>How safe do you feel?</b></p> <p>In the final session we will look at how things work in practice through examination of the procedures and processes you have (or don't have) in place and how robustly these are applied. Through a review of real prosecution cases, we will illustrate the risks you could be facing, the potential consequences of failures and what steps you could be taking to mitigate those risks. There will be plenty of opportunity for delegates to share their experiences and learn from others.</p>
15.45	Summing up and Close

## Facilitators

**David Bentley** MSc, FRICS – Head of Asset Management, CIPFA Property

**Malcolm Thomas** BSc(Hons), DipTP, FRICS, MIFSM – CIPFA Associate

