Apprenticeships - the new regime

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What we will cover

• How to access the fund and make the most out of the levy
• Common pitfalls and issues to consider
• Procurement and issues to consider
• Engaging an apprentice
How to access the fund

Set up an account

Add PAYE schemes you want to use

Add organisations

Invite members of your team to join

Sign agreement with ESFA
How to make the most out of the levy

- New apprentices
- What to use funds for
  - Own staff
  - Up to funding band max
Spending funds

• Choose an apprenticeship

• Choose a training provider

• Agree a price and payment schedule

• Pay via your Apprenticeship Service account
What apprenticeships are available?

- **Teaching**
  - Available
- **SBM**
  - In development
- **Business administration**
  - Available
- **Teaching Assistant**
  - Standard published, but not approved for delivery
- **Early years**
  - Under development
  - Existing frameworks still available
- **School sports**
  - Existing framework available
- **IT**
  - Available
Common pitfalls and issues to consider

- How to access funding
- Insufficient funding
- Quality
- Engagement
- Term time only
- After the apprenticeship
Procurement and issues to consider

Contracts with

- ESFA
- Training providers
Contract with the service provider

Standard contract for services

- detailed specification of the services to be provided
- price
- payment terms
- liability
- additional ESFA requirements
Procurement issues

Procurement Regime:
• Public Contracts Regulations 2015 (PCRs)
• EU directives and principles

Are you a Contracting Authority?
• Maintained School, Academy, Sixth Form College Corporations? The answer is yes!
Contract value

If the contract value is above £589,148
- PCRs apply - light touch regime

If the contract value is below £589,148
- PCRs do not apply for maintained schools or academies. All other bodies must comply with Part 4 of the PCRs
- But must comply with DfE guidance, Scheme of Delegations, internal governance
- [https://www.gov.uk/guidance/buying-for-schools](https://www.gov.uk/guidance/buying-for-schools)
Engaging an apprentice

Common law apprentice

Statutory apprentice
Engaging an apprentice

- Recruitment
- Age discrimination
- Fixed term
- National Minimum Wage
- Termination
Get in touch

www.brownejacobson.com/education
Please note

The information contained in these notes is based on the position at November 2017. It does, of course, only represent a summary of the subject matter covered and is not intended to be a substitute for detailed advice. If you would like to discuss any of the matters covered in further detail, our team would be happy to do so.

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