

# Apprenticeships - the new regime

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# What we will cover

- How to access the fund and make the most out of the levy
- Common pitfalls and issues to consider
- Procurement and issues to consider
- Engaging an apprentice

# How to access the fund

Set up an account

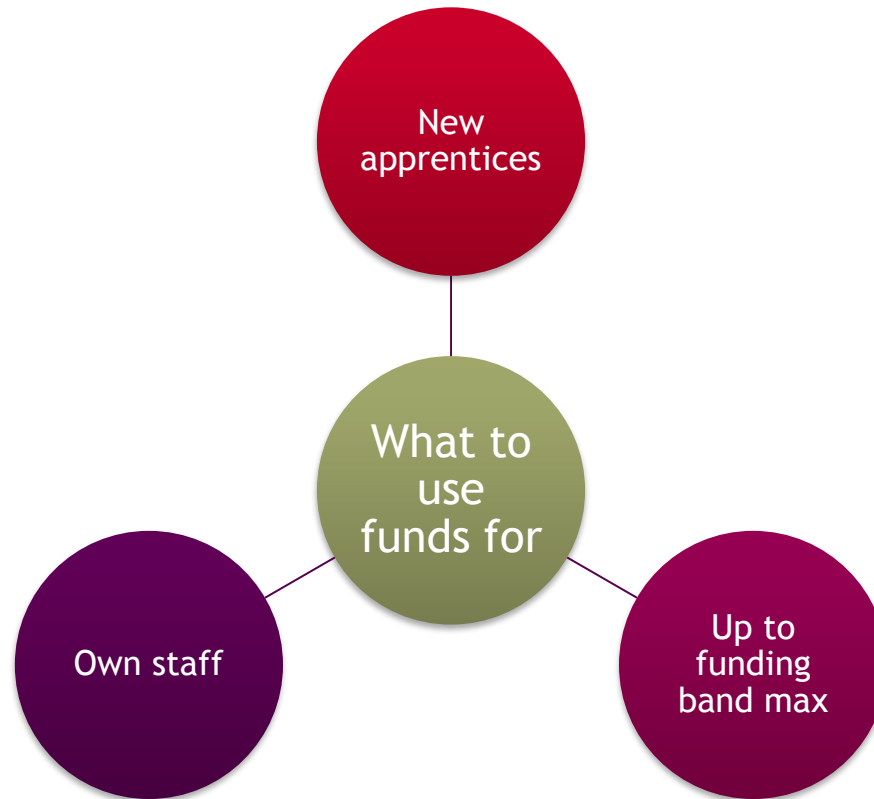
Add PAYE schemes you want to use

Add organisations

Invite members of your team to join

Sign agreement with ESFA

# How to make the most out of the levy



# Spending funds

- Choose an apprenticeship
- Choose a training provider
- Agree a price and payment schedule
- Pay via your Apprenticeship Service account

# What apprenticeships are available?

## Teaching

- Available

## SBM

- In development

## Business administration

- Available

## Teaching Assistant

- Standard published, but not approved for delivery

## Early years

- Under development
- Existing frameworks still available

## School sports

- Existing framework available

## IT

- Available

# Common pitfalls and issues to consider

How to access  
funding

Insufficient  
funding

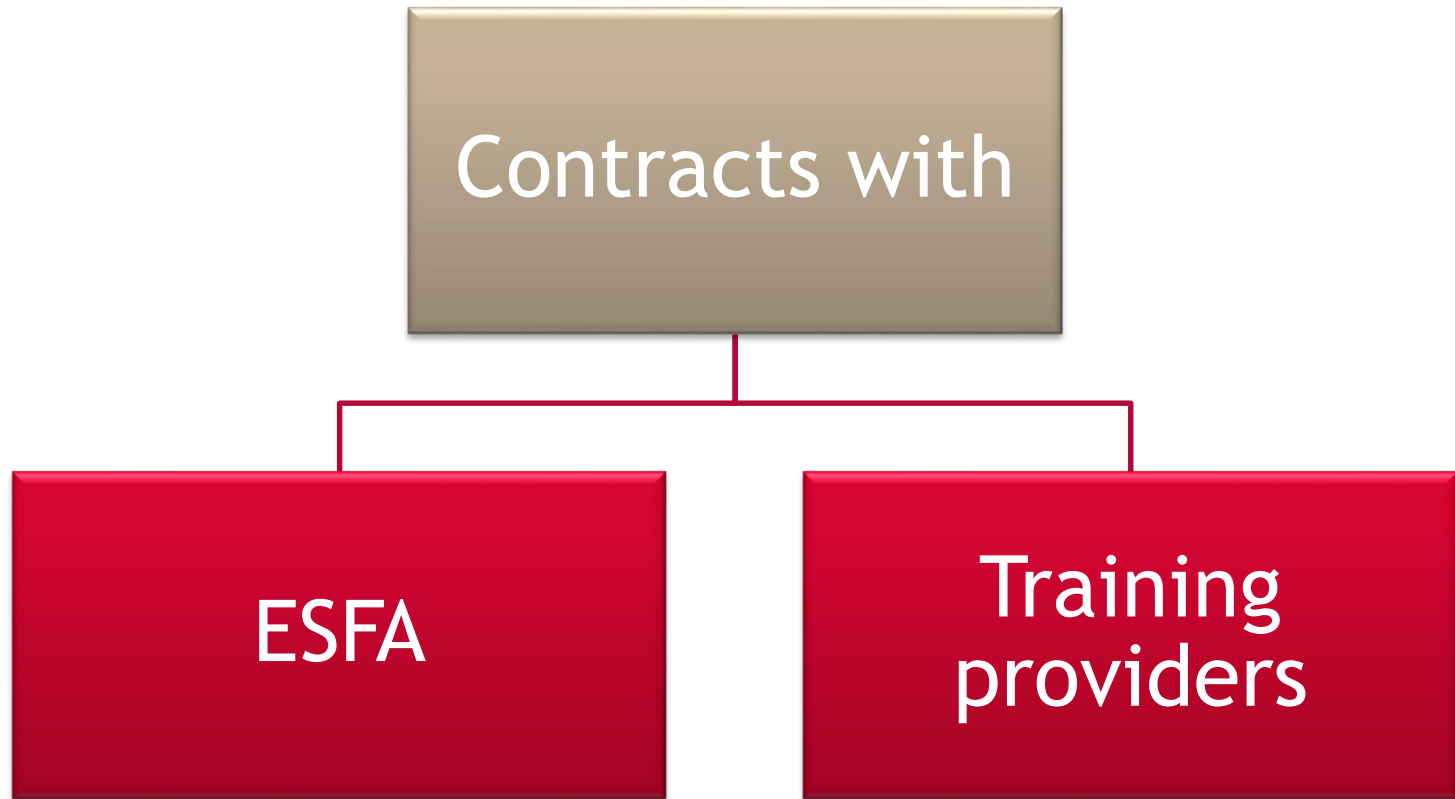
Quality

Engagement

Term time only

After the  
apprenticeship

# Procurement and issues to consider





# Contract with the service provider

## Standard contract for services

- detailed specification of the services to be provided
- price
- payment terms
- liability
- additional ESFA requirements

# Procurement issues

## Procurement Regime:

- Public Contracts Regulations 2015 (PCRs)
- EU directives and principles

## Are you a Contracting Authority?

- Maintained School, Academy, Sixth Form College Corporations? The answer is yes!

# Contract value

If the contract value is above £589,148

- PCRs apply- light touch regime

If the contract value is below £589,148

- PCRs do not apply for maintained schools or academies. All other bodies must comply with Part 4 of the PCRs
- But must comply with DfE guidance, Scheme of Delegations, internal governance
- <https://www.gov.uk/guidance/buying-for-schools>

# Engaging an apprentice

Common  
law  
apprentice

Statutory  
apprentice

# Engaging an apprentice

- Recruitment
- Age discrimination
- Fixed term
- National Minimum Wage
- Termination

# Get in touch

[www.brownejacobson.com/education](http://www.brownejacobson.com/education)



# Contact us



## Please note

The information contained in these notes is based on the position at November 2017. It does, of course, only represent a summary of the subject matter covered and is not intended to be a substitute for detailed advice. If you would like to discuss any of the matters covered in further detail, our team would be happy to do so.

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