

## **SRMA Induction & accreditation and Deployments**

### **Frequently asked questions (FAQs) – (ISBL, updated Oct 2022)**

#### **SRMA RECRUITMENT - INDUCTION AND ACCREDITATION**

Candidates must attend an induction, ICFP training and review a case study before you apply to attend the accreditation panel. A deep working knowledge of ICFP is vital.

#### **SRMAs What is the deadline for returning the SRMA application form?**

- There is no deadline. ISBL is contracted by the DfE to recruit, train and retain a team of 150 SRMAs.
- Candidates must be signed up with one supplier before they attend the induction. ISBL is one of two national suppliers of SRMA to the DfE.

#### **What do ISBL and EPI do?**

- EPI is the contracted organisation who provides the induction, training and accreditation panel on behalf of the DfE, for candidates
- ISBL works with EPI, to support their candidates through the process

#### **What if I'm self-employed?**

- Yes, you can be self-employed and be considered as an SRMAs, if you meet the criteria.
- About 12/ the ISBL SRMA team are F/T or P/T self employed

#### **If undertaking this role, would it be in addition to my current role in school or would it require full time hours?**

- It would be in addition to your current role
- We encourage candidates discussing the role with your CEO / Principal / Head and Chair, as you will need time out of your current job to carry out a deployment and write a report.

#### **When are the inductions running?**

- Inductions are led by EPI and available for candidates to book on once a month
- They are normally on Tuesdays 10am-midday
- You book your place through ISBL
- This will help you decide if this role is for you. If you have the knowledge, skills and experience required

#### **What will the induction and accreditation involve?**

- There will be an online induction of two-hours available via a web-based activity which will provide you with an overview of the role and what is required.
- Following this there will be an opportunity for an individual telephone conversation with one of the assessors - where you can ask any questions ahead of the accreditation panel. They will help you to know what preparation you need to do
- The accreditation will involve a desktop case study review and report exercise followed by an accreditation panel interview.
- Candidates have 24 hours to complete their case study.
- The panel discussion is online via Teams and takes a max of 90 minutes.

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#### **When and where will the accreditation panel sessions take place?**

- Dates for the panels will be made available to supplier organisations once the EPI have confirmed.
- Accreditation panel sessions time slots will be made available to candidates who have completed the induction process, and the accreditation desk top case study review.
- Candidates can book their place based on availability at that time, via ISBL
- If candidates cancel in the 24 hours before the panel this counts as one 'go'
- Candidates are allowed to have 2 attempts in a 12-month period

#### **Will I be paid to attend the accreditation panel session?**

- You will not be paid to attend the panel
- You will be paid £400, if you pass the accreditation panel
- This is an acknowledgement of the hard work it takes to prepare and pass.

### **SRMA WORK – DEPLOYMENTS**

#### **What is remuneration for the post?**

- £400 (including VAT) per day, plus up to £100 per day travel expenses.

#### **How many hours will the post be per week?**

- There is no set amount of work per week, as the only commitment is that SRMAs are both willing and able to undertake a minimum of two deployments in the 12 months after accreditation.
- Standard deployments take up to 5 days. Some take more, e.g., supporting a MAT or a local authority (LA).
- The deployments made available will depend on the schools identified as requiring support by the DfE each month to the suppliers. Some take less, e.g. one off support for a specific issue.
- ISBL cannot guarantee days of work in addition to the two deployments that each SRMA must undertake to maintain their accreditation each year.

#### **How many deployments will I be expected to undertake?**

- On successful completion, you must commit to at least two deployments of up to five days per year. You can invoice ISBL £400 per day, plus up to £100 per day of travel expenses, payable via your employer school or directly where you are self-employed.

#### **Will overnight stays be required?**

- This is rare and we work to avoid this by matching SRMAs to nearest locations for deployments.
- In the event they are required, we will deal with this on a case-by-case basis based on a cost needs analysis.
- Agreement must be made from ISBL to the DfE central Team. This cannot be agreed by the DfE case lead.